

## NON-DEVELOPMENT ACTIVITY POLICY

Policy Name	THPA Non-Development Activity Policy
Policy Owner	THPA CFO
Approved By	THPA CEO
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The Hunger Project Australia is a part of a global, non-religious, non-government organisation working in rural and remote communities in Africa, India, Bangladesh and Latin America to end world hunger. The Hunger Project Australia provides funds, leadership, program oversight and governance for development activities undertaken by our entities across Africa, India and Bangladesh.

All activities funded by The Hunger Project Australia (THPA) are solely for the purpose of *Aid and Development* (see *Definition* section), as defined by the Australian Council for International Development (ACFID) Code of Conduct.

THPA is committed to the highest standards of transparency, accountability and accurately representing our activities with all our stakeholders, including the Individual's in the communities we work , our investors and the public.

### 1. PURPOSE

- a. The purpose of this Policy is to guide the daily operations of THPA, in that its objectives are to support, and only support, activities for the relief of hunger and poverty, aligned with THPA's Constitution and The Hunger Project's stated mission:

*"To facilitate individual and collective action to transform the systems of inequality that create hunger and cause it to persist."*

- b. This policy addresses THPA's commitment to transparency and accurately representing our activities when communicating with or soliciting donations from individuals, corporate partners, and the public, including fundraising for restricted and unrestricted purposes.

### 2. SCOPE

- a. This policy applies to all activities undertaken by THPA . As such, this policy is applicable to all board members and employees including permanent, casual, temporary, voluntary and contract staff as well as our program partners.

### 3. DEFINITIONS

#### a. Aid and Development Activities

- i. **Development** seeks to improve the conditions of communities in a sustainable way. It is based on working with communities rather than on behalf of communities. Development is a process where a community of people work together to break the cycle of poverty and dependence so that their fundamental needs are met and the quality of their lives is enhanced. Development activities seek to address the root causes of the need identified and in doing so, make a contribution to reducing that need in the long term.
- ii. **Development and humanitarian initiatives** refers to activities undertaken in order to reduce poverty and address global justice issues. This may occur through a range of engagements that includes community projects, humanitarian response and emergency management, community education, advocacy, volunteer sending, provision of technical and professional services and resources, environmental protection and restoration, and promotion and protection of human rights.

#### b. Non Development Activities

- i. **Non-development activity:** Includes activity undertaken to promote a particular religious adherence or to support a particular party, candidate or organisation affiliated to a political party.
- ii. **Religious Activities** are those activities that promote a particular religious adherence or are undertaken with the intention of converting individuals or groups from one faith and/or denominational affiliation to another.
- iii. **Partisan Political Activities** are those that are associated with facilitating or supporting specific political individuals to gain power. This does not include advocacy, which is aimed at persuading and influencing decision makers and opinion leaders, and is not aimed at promoting partisan political objectives.

### 4. COMPLIANCE

- a. This policy provides a framework for THPA's commitment to be accountable to our stakeholders by ensuring our initiatives constantly demonstrate the separation of development and non-development activities.

- b. THPA will follow the four obligations
  - i. THPA will have a clear separation between *Aid and Development* and *Non-Development* objectives and activities based on the definitions of aid and development and non-aid and development included in this policy.
  - ii. This separation will be clear in all fundraising, programs and other activities, in public communications and in all reporting including annual reports.
  - iii. Any fundraising solicitations that include references to both *Aid and Development* and *Non-Development* activities will provide donors with the choice of contributing to *Aid and Development* activity only.
  - iv. THPA will ensure that any such separation in programming, expenditure reporting, fundraising, in public communications and in reporting, extends to investors, partners and implementing organisations and is documented.

## 5. PRINCIPLES

- a. **Non-Partisan:** The Hunger Project scrupulously avoids any partisanship or any appearance of partisanship in our work to empower grassroots people to work effectively with government to meet their basic needs.
- b. **No Lobbying:** THPA does nothing to endanger its tax-exempt charitable . While we provide information about and often a formal stand on issues related to ending hunger and poverty, we do not devote our resources for the passage of specific legislation.
- c. **Use of Funds:** All funds and resources raised by THPA are used solely for the purpose of *Aid and Development* and will not be used to promote any religious or political activities.
  - i. The Hunger Project must not fund or otherwise support any activity that is directed towards:
    - 1. The promotion of a particular religious adherence or to support a political party; or
    - 2. The promotion of a particular candidate or organisation affiliated with a particular party.
  - ii. All work and projects undertaken by The Hunger Project are to be wholly consistent with this principle.
  - iii. The Hunger Project requires that any partners undertaking work on behalf of THP to use funds solely for the purpose of *Aid and Development*, and not for any other purpose.

- iv. THPA will ensure that funds raised for aid and development purposes are not used to exploit people and communities who are vulnerable and do not place any conditions or obligations on recipients in terms of non-development, religious or political outcomes that would affect their access to services being offered.

## 6. IMPLEMENTATION

- a. The distinction between funds and/or resources used for *Aid and Development* activities and *Non-Development* activities will be maintained at all times, including in all fundraising, programs, investor fundraising submissions, projects, public communications and annual and other reporting.
- b. All Aid and Development Activities funded by or through THPA and its partner organisations and relevant staff, volunteers and contractors will be monitored to ensure they are not in breach of this policy.
- c. All investor agreements, partnership agreements, MOUs (both internal and external) comply with this Non-Development Activities policy. Each agreement details the work and / or activities to be funded and are signed off prior to the commencement of program work by all relevant stakeholders.
- d. All employees of THPA are responsible for having a thorough knowledge of this policy and complying with this policy.

## 7. REVIEW

This Non-Development Activity Policy will be reviewed every 3 years. However, a review may be mandated at any time where a need is identified due to changes in regulation or legislation, organisational changes, restructure or occurrence of an relevant incident.

As owner of the Policy, the Chief Financial Officer is responsible for the implementation of this policy and the review prior to CEO approval of any significant changes.

Policy updated July 2023